



JOB POSTING FULL TIME DIRECTOR OF EMERGENCY SERVICES

Charlotte Volunteer Fire and Rescue Services (CVFRS), a private non-profit organization, located in Charlotte, Vermont, seeks to fill the position of full time director of emergency services. This position serves as the chief operating officer to direct and manage Charlotte Volunteer Fire and Rescue Services Inc.

Duties include chief administrator, management of annual capital and operating budget, command of fire and emergency medical services, staff scheduling, maintaining all department licenses, hazardous materials mitigation, related training, oversee the maintenance of emergency vehicles, emergency equipment and fire station.

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The ideal candidate possesses the following:

- Bachelor's degree and minimum of five years of progressively responsible fire and rescue service experience or an equivalent combination of education, training and experience
- NREMT and Vermont Emergency Medical Technician (AEMT or higher) certification and appropriate NIMS training
- Vermont Firefighter II certification or equivalent (preferred).
- Fire Instructor I certification (preferred).

For additional information and to review the job description at our website at <https://www.cvfrs.com/join-us>

CVFRS offers a competitive compensation and benefits package. Starting compensation will be based upon experience and certification. The successful applicant must complete and pass a background check.

To apply, please submit your completed application, resume, and cover letter to admin@cvfrs.org. The position will be open until filled. E.O.E.